

## Steering Committee December 2017 Meeting Summary

### Attendance

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#### Steering Committee Members

*Present:* Jack Billi, Trish Cortes, Ann Davis, Greg Dill, Norman Herbert, Peter Jacobson, David Sarns, Doug Strong, Marianne Udow-Phillips, Brent Williams

*Phone:* Connie Conklin, Nancy Graebner, Ellen Rabinowitz, Pam Smith

*Absent:* Dave Brooks, Tony Denton, Leo Greenstone, Bob Guenzel, Rosalie Tocco-Bradley, George W. Waddles, Jr., Marti Walsh

#### Work Group Chairs

*Present:* Brandie Hagaman, Ruth Kraut

#### Guests

*Present:* Michael Miller (phone), Aubrey Patiño, Alfreda Rooks, Marci Scalera

#### CHRT staff

*Present:* Nancy Baum, Elizabeth Jahn, Jeremy Lapedis, Kathryne O'Grady, Maggie Randolph, Carrie Rheingans

### Key Summary Points

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- **WHI Steering Committee and Work Group Chair Updates:** WHI Steering Committee: Bob Guenzel will step down when his term expires this month. New Steering Committee members and leadership will be nominated at the January 2018 meeting; tell Norman and/or Doug if you want to nominate any new Steering Committee members or leaders.
- Recent changes to WHI Work Group Chair positions include:
  - WHI Mental Health Work Group: Marcia Valenstein retired and Nancy Siegrist is a new co-chair with Gregory Dalack. Gregory would like to step down as soon as we can appoint a new co-chair.
  - Advance Care Planning: Gloria Brooks moved out of the community and Cheryl Kurtz is serving in an interim role until April, or perhaps longer.
  - UNITE/Single Hospital Community Health Assessment: Michael Miller and Maria Thomas are stepping down as co-chairs, and Elisabeth Vanderpool and Alfreda Rooks are replacing them.
- **Approval of FY2018 Budget:** Norman Herbert reviewed the proposed 2018 WHI budget. Changes include adding funds for gift cards for SIM participant engagement, since federal funds are not allowed to be used for that. Additionally, the proposed 2018 budget has an incremental increase in funding for CHRT staffing, in order to allow for concerted staffing of WHI projects, on top of the SIM, which receives adequate external staff funding. Norman proposed that the 2017 unspent funds carry over to 2018 and be used for contingency. The Steering Committee unanimously approved the budget as presented.
- **Getting to the Heart of the Matter:** Ruth Kraut provided an update to the WHI Steering Committee as a requirement of the program's grant funding. Getting to the

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Heart of the Matter (GHM) is a chronic disease program that the Michigan Department of Health and Human Services receives federal funds to implement. MDHHS is implementing this in two of the SIM regions, one being the Livingston-Washtenaw region. The Steering Committee agreed that the SIM Work Group members and local GHM partners should be aware of what activities each is doing, but that there are no joint activities that should be undertaken at this time.

- **Equity Subcommittee Report:** Peter Jacobson presented recommendations from the October meeting of the ad hoc WHI Equity Subcommittee. The group recommended that the WHI not take on equity as a major initiative due to limited resources. The subcommittee recommended that the WHI perform a similar role as it has in the past: be aware of what equity activities are happening in the community and act as a convener as is useful to WHI members. In addition, the WHI could regularly review SIM data with an equity lens. Steering Committee members agreed that the WHI will not take this on with specific activities.
- **FUSE Update:** Aubrey Patiño provided a final report of the Frequent Users Systems Engagement (FUSE) research project. The research findings demonstrated limited statistical significance, but did show cost savings among the highest cost participants. The participants self-reported feeling better about their lives, and improvements in mental health and quality of life. These results, and others, will be presented to the community in February and all Steering Committee members will be invited.
- **SIM Update:** Carrie Rheingans gave a brief updated that nearly 80 individuals have been identified to participate in the SIM intervention. The 12 hublets continue to meet regularly to identify improvements to the intervention process and untangle complicated cases. Additionally, the primary care practices participating in the social determinants screening have rolled it out across all participating practices now.

## Action Steps

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- Steering Committee members should give recommendations for new members to Norman Herbert or Doug Strong.

## Next Meeting

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Tuesday, January 9, 2018 10:00 –11:30 AM