**Steering Committee Meeting Notes**

Monday, March 7, 2011

9:00 – 11:00 a.m.

CHRT Conference Room

**Health Care Services Committee Update**

Brent provided an update on the three subcommittees dealing with capacity, integration and coordination of services. The steering committee discussion centered on the charge to the subcommittee dealing with capacity and care coordination, which is to identify the problem and map the current state with an emphasis on Washtenaw County’s primary care and medical home capacity for those in the target patient population (the uninsured and those covered by Medicaid).

Brent suggested the following chart of the work:

1. Providers: Determine if there is current provider capacity to deliver care to the defined target population.
2. Assignment: How will individuals be assigned to a primary care provider so that both the patient and the provider are aware? It is important that the process makes it easy to get people into the system but has barriers that prevent them from dropping out.
3. Care Manager: What is the role of the care manager in the assignment and care coordination process?

*Primary Care Capacity:*

**Integration of mental health/ substance abuse**

**ASSIGNMENT**

**Dental Care Subcommittee:**

* The first meeting of the Dental Care Subcommittee was March 7th at 5:00 p.m. Brent was unable to attend and Marianne volunteered to attend the first half hour to help set the stage for the group. Their second meeting is scheduled for March 22nd at 5:00 p.m. at CHRT.

**Mental Health/Substance Abuse Subcommittee:**

* This group has not met yet and will have its first meeting on March 22nd. However, there is no longer active participation by mental health leadership and so this subcommittee is now focusing on substance abuse.

**Enrollment, Eligibility and Outreach Committee Update**

* The committee is currently mapping current Medicaid enrollment processes, which includes understanding the complexity of how the Michigan Department of Human Services determines Medicaid eligibility for individuals and families.
* The next step is to identify gaps in the enrollment and eligibility determination process, i.e. determine the barriers to enrollment and why there are approximately 6,400 uninsured Washtenaw County residents who are currently Medicaid eligible but not enrolled.
* In subsequent meetings, this committee will also investigate how to get individuals assigned to a primary care provider, once enrolled in Medicaid.

**Communications Update and Discussion Items**

* Norman Herbert and Bob Guenzel noted that they have a meeting scheduled with Janet Muehlman on March 24th at 2:00PM to discuss how to handle broader communications of the project and how to best anticipate and respond to questions. The media contact people for UMHS and SJMHS are invited to attend as well.
* The Steering Committee agreed that all members added to the committees should be added to the larger planning group.
* The next meeting of the Steering Committee is scheduled for April 11th **from 8:30 – 10:30 a.m. at CHRT**. The agenda for that meeting will include a review of the agenda for the next Planning Group.